ACORD APPLICATION INSTRUCTIONS

1. Fill in all areas marked with a highlighted “X” and print.

   OR

   Print Acord Application and fill in all areas marked with a highlighed “X” using a black pen.

2. Please confirm that you have signed the Application before you fax it to us.

3. Fax completed form, including your name and contact number to 775-246-1422, Attention Sales Department.

4. One of our sales representatives will contact you with additional information.

WORKERS COMPENSATION APPLICATION

DATE (MM/DD/YYYY)

AGENCY	COMPANY	UNDERWRITER
	APPLICANT NAME X	
	MAILING ADDRESS (including ZIP code) X	E-MAIL ADDRESS
PHONE (A/C, No, Ext):	YRS IN BUS X	SIC
FAX (A/C, No):	INDIVIDUAL X / PARTNERSHIP	CORPORATION X / SUBCHAPTER "S" CORP
E-MAIL ADDRESS:	LLC X / OTHER:	
CODE: SUB CODE:	CREDIT BUREAU NAME:	ID NUMBER:
AGENCY CUSTOMER ID	FEDERAL EMPLOYER ID NUMBER X	NCCI ID NUMBER / OTHER RATING BUREAU ID OR STATE EMPLOYER REGISTRATION NUMBER

STATUS OF SUBMISSION

- QUOTE
- ISSUE POLICY
- BOUND (Give date and/or attach copy)
- ASSIGNED RISK (Attach ACORD 133)

BILLING/AUDIT INFORMATION

BILLING PLAN	PAYMENT PLAN		AUDIT	
AGENCY BILL	ANNUAL	OTHER:	AT EXPIRATION	MONTHLY
DIRECT BILL	SEMI-ANNUAL		SEMI-ANNUAL	OTHER:
	QUARTERLY	% DOWN:	QUARTERLY	

LOCATIONS Physical Address

LOC #	STREET, CITY, COUNTY, STATE, ZIP CODE
1	X
2	
3	

POLICY INFORMATION

PROPOSED EFF DATE	PROPOSED EXP DATE	NORMAL ANNIVERSARY RATING DATE	PARTICIPATING / NON-PARTICIPATING	RETRO PLAN

PART 1 - WORKERS COMPENSATION (States)	PART 2 - EMPLOYER'S LIABILITY	PART 3 - OTHER STATES INS	DEDUCTIBLES	AMOUNT/%	OTHER COVERAGES	
	$ EACH ACCIDENT		MEDICAL		U.S.L. & H.	MANAGED CARE OPTION
	$ DISEASE-POLICY LIMIT		INDEMNITY		VOLUNTARY COMP	
	$ DISEASE-EACH EMPLOYEE				FOREIGN COV	

DIVIDEND PLAN/SAFETY GROUP	ADDITIONAL COMPANY INFORMATION

RATING INFORMATION

STATE	LOC #	CLASS CODE	DESCR CODE	CATEGORIES, DUTIES, CLASSIFICATIONS	# EMPLOYEES FULL TIME	# EMPLOYEES PART TIME	ESTIMATED ANNUAL REMUNERATION	RATE	ESTIMATED ANNUAL PREMIUM
X	X			X	X	X	X		

STATE:	FACTOR	FACTORED PREMIUM		FACTOR	FACTORED PREMIUM
TOTAL		$	EXPENSE CONSTANT	N/A	$
INCREASED LIMITS		$	TAXES / ASSESSMENTS	N/A	$
DEDUCTIBLE		$			$
		$	ESTIMATED ANNUAL PREMIUM	N/A	$
EXPERIENCE OR MERIT MODIFICATION		$			
LOSS CONSTANT	N/A	$			
ASSIGNED RISK SURCHARGE		$			
ARAP		$			
		$			
SCHEDULE RATING		$			
CCPAP		$	TOTAL EST ANNUAL PREMIUM	N/A	$
STANDARD PREMIUM		$	MINIMUM PREMIUM	$	
PREMIUM DISCOUNT		$	DEPOSIT PREMIUM	$	

SPECIFY ADDITIONAL COVERAGES / ENDORSEMENTS

PLEASE COMPLETE REVERSE SIDE

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INDIVIDUALS INCLUDED/EXCLUDED

PARTNERS, OFFICERS, RELATIVES TO BE INCLUDED OR EXCLUDED. (Remuneration to be included must be part of rating information section.)

STATE	LOC #	NAME	DATE OF BIRTH	TITLE/ RELATIONSHIP	OWNER-SHIP %	DUTIES	INC/EXC	CLASS CODE	REMUNERATION
X	X	X	X	X	X	X	INC		
							INC		
							INC		

PRIOR CARRIER INFORMATION/LOSS HISTORY Please fax a copy of Workers Comp Information page & loss runs

PROVIDE INFORMATION FOR THE PAST 5 YEARS AND USE THE REMARKS SECTION FOR LOSS DETAILS | LOSS RUN ATTACHED

YEAR	CARRIER & POLICY NUMBER	ANNUAL PREMIUM	MOD	# CLAIMS	AMOUNT PAID	RESERVE
X	CO: X POL #: X	X	X	X		
	CO: POL #:					
	CO: POL #:					
	CO: POL #:					
	CO: POL #:					

NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS As Detailed as Possible

GIVE COMMENTS AND DESCRIPTIONS OF BUSINESS, OPERATIONS AND PRODUCTS: MANUFACTURING-- RAW MATERIALS, PROCESSES, PRODUCT, EQUIPMENT. CONTRACTOR-- TYPE OF WORK, SUB-CONTRACTS. MERCANTILE--MERCHANDISE, CUSTOMERS, DELIVERIES. SERVICE--TYPE, LOCATION. FARM--ACREAGE, ANIMALS, MACHINERY, SUB-CONTRACTS.

X

GENERAL INFORMATION

EXPLAIN ALL "YES" RESPONSES	YES	NO
1. DOES APPLICANT OWN, OPERATE OR LEASE AIRCRAFT/WATERCRAFT?		
2. DO/HAVE PAST, PRESENT OR DISCONTINUED OPERATIONS INVOLVE(D) STORING, TREATING, DISCHARGING, APPLYING, DISPOSING, OR TRANSPORTING OF HAZARDOUS MATERIAL? (e.g. landfills, wastes, fuel tanks, etc)		
3. ANY WORK PERFORMED UNDERGROUND OR ABOVE 15 FEET?		
4. ANY WORK PERFORMED ON BARGES, VESSELS, DOCKS, BRIDGE OVER WATER?		
5. IS APPLICANT ENGAGED IN ANY OTHER TYPE OF BUSINESS?		
6. ARE SUB-CONTRACTORS USED? (IF YES, GIVE % OF WORK SUBCONTRACTED)		
7. ANY WORK SUBLET WITHOUT CERTIFICATES OF INS.?		
8. IS A WRITTEN SAFETY PROGRAM IN OPERATION?	X	
9. ANY GROUP TRANSPORTATION PROVIDED?		
10. ANY EMPLOYEES UNDER 16 OR OVER 60 YEARS OF AGE?		
11. ANY SEASONAL EMPLOYEES?		
12. IS THERE ANY VOLUNTEER OR DONATED LABOR?		
13. ANY EMPLOYEES WITH PHYSICAL HANDICAPS?		
14. DO EMPLOYEES TRAVEL OUT OF STATE?		
15. ARE ATHLETIC TEAMS SPONSORED?		
16. ARE PHYSICALS REQUIRED AFTER OFFERS OF EMPLOYMENT ARE MADE?		
17. ANY OTHER INSURANCE WITH THIS INSURER?		

EXPLAIN ALL "YES" RESPONSES	YES	NO
18. ANY PRIOR COVERAGE DECLINED/ CANCELLED/NON-RENEWED (Last 3 years)? NOT APPLICABLE IN MO		
19. ARE EMPLOYEE HEALTH PLANS PROVIDED?	X	
20. IS THERE A LABOR INTERCHANGE WITH ANY OTHER BUSINESS/SUBSIDIARY?		
21. DO YOU LEASE EMPLOYEES TO OR FROM OTHER EMPLOYERS?	X	
22. DO ANY EMPLOYEES PREDOMINANTLY WORK AT HOME?		
23. ANY TAX LIENS OR BANKRUPTCY WITHIN THE LAST 5 YEARS?		
24. ANY UNDISPUTED AND UNPAID WORKERS COMPENSATION PREMIUM DUE FROM YOU OR ANY COMMONLY MANAGED OR OWNED ENTERPRISES? IF YES, EXPLAIN INCLUDING ENTITIY NAME(S) AND POLICY NUMBERS(S).		

CONTACT INFORMATION

IN-SPECTION	PHONE: NAME: E-MAIL:
ACCTNG RECORD	PHONE: NAME: E-MAIL:
CLAIMS INFO	PHONE: NAME: E-MAIL:

APPLICABLE IN TENNESSEE: IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO ANY PARTY TO A WORKERS COMPENSATION TRANSACTION FOR THE PURPOSE OF COMMITTING FRAUD. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR ANOTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THE PERSON TO CRIMINAL AND [NY: SUBSTANTIAL] CIVIL PENALTIES. (Not applicable in CO, HI, NE, OH, OK, OR, TN or VT; in DC, LA, ME and VA, insurance benefits may also be denied)

REMARKS (Attach additional sheets if more space is required) #8 Odyssey #19 Odyssey #21 Odyssey

Explain all yes answers here:

APPLICANT'S SIGNATURE	DATE	PRODUCER'S SIGNATURE	NATIONAL PRODUCER NUMBER
X	X		