
SIMPLE SOLUTIONS—
RISK MANAGEMENT

Odyssey's Risk Management department helps you control the costs of workers compensation insurance by reducing exposure and liabilities. The Risk Management department improves employer/employee relationships by providing a safe and healthy work environment. Odyssey's program makes it easy for you to meet your business requirements.

- Workers Compensation Policy Management.
- Workers Compensation Claims Management.
- Safety Check-Up / Consultation.
- Risk Assessment.
- Site Inspection for OSHA Safety Compliance.
- Accident Investigation.
- Safety / Drug & Alcohol Programs.
- Drug Testing.
- OSHA Training.
- Reduction in Lost Time Accidents.
- Provides You with a Successful Light Duty / Return-to-Work Program.

OUR MISSION

To provide and maintain the best, most valuable service possible while upholding the qualities of personal assistance and professionalism.

To assist our clients in providing for good employees while dealing with the tough employment issues facing employers today.

And to ensure that the results are—

"A JOB WELL DONE."

Charles E. Harrall, CEO

ODYSSEY BUSINESS SERVICES, INC.
23 AFFONSO DR.
CARSON CITY, NV 89706

ODYSSEY BUSINESS SERVICES INC.

- PAYROLL
 - BENEFITS
 - HUMAN RESOURCES
 - RISK MANAGEMENT
-

Providing—

~SIMPLE SOLUTIONS~

For Employers Since 1997

WRITE ONE CHECK PER PAYROLL PERIOD!

WITH CORPORATE OFFICE IN:
CARSON CITY
BRANCH OFFICE IN:
RENO

(775) 246-5200
TOLL FREE: (888) 873-4234

WWW.ODYSSEYNV.COM

SIMPLE SOLUTIONS— BENEFITS

Odyssey has several comprehensive benefit plans in place, giving you the freedom and simplicity to select a package that best suits your needs and the needs of your employees.

- Choose from our Affordable Group Major Medical Health Insurance— HMO & PPO.
- An Indemnity Plan that Includes Life Insurance.
- Section 125 Cafeteria Pre-Tax Program.
- RX Plans with \$5 Co-Pays.
- Supplemental Insurance Programs that Pay You in the Event of an Accident, Cancer Diagnosis or Short Term Disability.
- Two Dental Plans Starting at Less than \$25 Per Month with Our Richer Plan Offering a \$2000 Max, No Waiting Period, Dependent Child Orthodontia and an Embedded \$15,000 Life Insurance Policy.
- Pre-Paid Legal Services with Identity Theft Protection.
- Two Retirement Plans Available.

"We need to sign up with Odyssey!"



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Toll Free: (888) 873-4234

SIMPLE SOLUTIONS— HUMAN RESOURCES

Odyssey's Human Resources department assists you in keeping your business in governmental compliance, while it manages personnel files and administers a comprehensive selection of affordable benefits. Our trained staff obtains the best group health benefits possible and offers them to our clients and their employees. Employees are as important to a business as the products and services they provide. Let Odyssey help you maintain your good employees.

- Hiring & Termination Made Simple.
- Employment Eligibility Verification (I-9).
- Complete Employee Benefit Administration.
- Assistance with Staffing Needs.
- Employment and Wage Verification.
- Management of Unemployment Claims.
- Attends Hearings and Audits.
- Federal & State Employment Posters Provided.
- Accurate and Detailed Employee and Employer Record Keeping.
- Continual Updating of Regulations.
- COBRA Administration.

Write One Check
Per Payroll Period!

WWW.ODYSSEYNV.COM

SIMPLE SOLUTIONS— PAYROLL

Payroll Administration is at the heart of Odyssey's outstanding list of services. Simply call, fax, or e-mail your employee's time using Odyssey's custom-tailored time sheet and let Odyssey's professional staff take care of the rest! Your invoice includes Odyssey's bill rate in an hourly wage format. You know your hourly cost for each employee. That price includes the following: the hourly wage, FICA, FUTA, SUTA, Nevada Payroll Tax, workers compensation insurance, and our administration/accounting fee.

- Complete Payroll Service from Paychecks to W-2s.
- Payroll Taxes.
- 940, 941, and 941C Filings.
- Garnishment Administration.
- Payroll Delivered to Office or Jobsite.
- W-2 Reconciliation and Submission.
- Automatic Deposits.
- Certified Payroll Reports.
- Section 125.

"We've used Odyssey for three or four years now. They're a great company. They make it so simple!" —John S.

"I'm so glad we signed up with Odyssey. Now I can focus on what I do best. Simple Solutions indeed!" —Laura T.



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