Tri-Odyssey PEO, Inc
Job Order

AJB REF#(OFFICE USE ONLY)_____

JOB ORDER# (OFFICE USE ONLY)_____

CATEGORY(OFFICE USE ONLY)_____

DATE: _____ORDER REQUESTED BY_____

CLIENT: _____

PHONE: _____ FAX: _____

ADDRESS: _____

JOB PLACEMENT CONTACT: _____

DAYS: _____ HOURS: _____

DIRECTIONS: _____

POSITION: _____ # NEEDED: _____ OT - YES____ NO____

JOB DESCRIPTION: _____
_____

PAY RATE: _____ F/T OR P/T
COMMENTS: _____

Date	Time	Contact	Notes (Results/Interview, etc.)	Int.

CLIENT SPECIFICATIONS

*_____*_____
*_____*_____

Rev 08/31/09